



DEPARTMENT OF THE NAVY  
OFFICE OF THE COMMANDANT OF MIDSHIPMEN  
UNITED STATES NAVAL ACADEMY  
101 BUCHANAN ROAD  
ANNAPOLIS MARYLAND 21402-5100

Canc: May 21

COMDTMIDNNOTE 1712

OPS

SEP 16 2020

COMMANDANT OF MIDSHIPMEN NOTICE 1712

From: Commandant of Midshipmen, U.S. Naval Academy

Subj: STANDARD OPERATING PROCEDURES FOR EXTRACURRICULAR  
ACTIVITIES DURING COVID-19

Ref: (a) COMDTMIDNINST 5400.6W  
(b) COMDTMIDNNOTE 5400  
(c) COMDTMIDNINST 1710.14P  
(d) COMDTMIDNNOTE 1710  
(e) Commandant of Midshipmen ltr 1754 Ser 1/192 of 7 Aug 2020  
(f) Chief of Staff Memo of 7 Aug 2020 USNA COVID-19 Mitigation Framework 1.0  
(g) DIRMUSNOTE 5141  
(h) COMDTMIDNINST 4653.1Q  
(i) COMDTMIDNNOTE 4653

Encl: (1) List of sports ECAs

1. Purpose. To clarify the requirements and applicability of the Extracurricular Activities (ECAs), reference (c), under the amplifying guidance from references (a) and (f), while the Brigade of Midshipmen is engaging in Coronavirus Disease 2019 (COVID-19) pandemic mitigation procedures. All Musical Activities will refer to reference (g) for guidance.

2. Background. On 7 August 2020, the Chief of Staff provided reference (f), memos with a mitigation framework for return to work and resuming U.S. Naval Academy (USNA) operations. On 7 August 2020, the Commandant of Midshipmen provided reference (e), a letter with amplifying details of the reform plan for fall 2020 in support of the Brigade's return that details COVID-19 mitigation plans.

3. Policy. To account for the challenges presented by limited space capacity and to meet the required social distancing guidelines, the following policies shall be in effect until the Brigade is ordered to return to normal operation by the Superintendent:

a. In-person meetings are limited to the maximum number in accordance with (IAW) reference (f) with face coverings worn and physical distancing maintained.

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b. Group Activities or Special Events shall be virtual or outdoors to the maximum extent practical unless approved by the Commandant of Midshipmen. All space utilization requests shall be submitted to the scheduling officer with the number of attendees. Indoor facilities are severely limited under COVID restrictions and are only available for high priority events at the discretion of the Commandant's Operations Officer.

c. Movement Orders (MOs)/Excusals will be limited to high priority events only (Mission essential). Refer to reference (i) for procedures involving MOs/Excusals.

d. ECA sports shall request resocialization by routing a detailed high-visibility action memo to the Commandant of Midshipmen. All group activities must be included in the plan (tryouts, practices, lessons, etc.).

e. ECA sports are restricted per enclosure (1) until further notice. The following categories define the type of operations approved for each ECA Sport.

(1) No Practice/Competition: Due to the nature of these activities, practices/competitions are not authorized. Groups may conduct workouts as a unit referencing social distancing protocols but no physical contact or grappling, wrestling, etc., is authorized.

(2) Modified Operations: These activities may continue if the ECA can conduct practices/events while meeting social distancing protocols. Deviations to this policy may only be granted by the Commandant of Midshipmen with specific medical oversight criteria met.

(3) Normal Operations: These activities may continue normal operations as long as social distancing protocols are met.

e. All other ECAs (non-sports) must abide by paragraph 4.g in executing any special events or group activities. ECA group activities or special events are limited to a maximum of 50 personnel unless otherwise approved by the Superintendent of the Naval Academy.

f. All ECA storage areas/spaces are limited to two personnel per authorized space at a time.

**Note:** two personnel per authorized space is still applied for shared ECA spaces, such as Naval Academy Training Squadron (VT-NA) and National Eagle Scout Association (NESA), Mountaineering, Alpine Ski, and Infantry Skills Team.

g. Restrictions. All ECA activities will abide by the following restrictions at all times:

(1) No physical contact authorized (among midshipmen or between staff/midshipmen).

(2) All sponsors of USNA events, meetings, group activities, etc., should conduct a formal risk management process during event planning that mitigates risk based on mission/purpose, group size, physical distancing, physical controls, personal protective equipment, and post-event cleaning.

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(3) Cloth face coverings required at all times, with the exception of during physical fitness activities. Physical distancing (a minimum of six feet between individuals) must be maintained (a minimum of 10 feet during physical fitness).

(4) No face to face competitions/scrimmages with external entities. Virtual competitions may be conducted in accordance with the restrictions for Group Activities.

(5) Sanitize any shared equipment between each individual use.

h. Exceptions to policy may be formally requested via High Visibility Action Memo to the Commandant of Midshipmen (<https://intranet.usna.edu/Commandant/documents.php>).

i. All ECA sponsored activities are responsible for screening any participants prior to events/gatherings/meetings. External guests/volunteers must also complete USNA COVID-19 screening questionnaire prior to interacting with midshipmen.

j. All midshipmen participating in ECAs are reminded to limit their exposure to others and ensure they are exercising social distancing and in compliance with all federal, state, and local guidelines.

#### 4. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000 through 13000 series per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at <https://p01ial.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact your local records manager.



T. R. BUCHANAN

Distribution:

Non-Mids (Electronically)

Brigade (Electronically)

**LIST OF SPORTS ECAs**

<b>ECA Title</b>	<b>No Practice/Competition</b>	<b>Modified Operations</b>	<b>Normal Operations</b>
Alpine Ski Team			X
Bodybuilding			X
Co-Ed Gymnastics			X
Crossfit Blue and Gold			X
Endurance Team			X
Equestrian Team			X
Field Hockey		X	
Gaelic Football	X		
Golf			X
Hospital Point 7's	X		
Infantry Skills Team		X	
Jiu Jitsu	X		
Marine Corps Martial Arts Prog	X		
Men's Baseball		X	
Men's Basketball	X		
Men's Ice Hockey		X	
Men's Soccer		X	
Midshipmen Volleyball		X	
Mountaineering			X
ECA Wrestling Team	X		
Navy Skateboarding		X	
Navy Spirit		X	
Parachute Team		X	
Rock Climbing		X	
Scuba			X
Semper Fidelis		X	
Special Operations Team		X	

ECA Title	No Practice/Competition	Modified Operations	Normal Operations
Surfing			X
Taekwondo	X		
Tennis			X
Ultimate Frisbee Team		X	
Water Polo (Co-Ed)		X	
Women's Lacrosse		X	
Women's Soccer		X	
Women's Basketball	X		
Yoga			X